

## VENUE FACT SHEET

### **CONFERENCE ROOM GROUND FLOOR**

**(Available for conference between 8am & 8pm)**

A large area situated on ground level with opening doors and windows to a private courtyard. This room will be ideally suited for larger Conferences, Seminars and Product Displays. This room holds 50 people theatre style. Licensed bar facility.

Rate Per Day: \$287.50incl gst

### **CONFERENCE ROOM LEVEL ONE**

**(Available for conference between 8am & 8pm)**

Situated on level one looking out towards our atrium & grand chandelier. Expected to seat 20 people theatre style.

Rate Per Day: \$172.50incl gst

### **CATERING – Refer to catering options**

Tea & Instant Coffee: \$2.00incl gst per person

Filter Coffee: \$2.50incl gst per person

Morning & Afternoon Tea: \$6.50incl gst per person (one item/tea/filter coffee)

Lunch: \$22.50incl gst per person (five items/tea/filter coffee)

\*Please note we use an off-site catering company therefore orders need to be in advance\*

### **EQUIPMENT**

Data Projector & Screen: \$50.00incl gst

White Board: \$15.00incl gst

Flip Chart Board: \$15.00incl gst

Flip Chart Paper: \$23.00incl gst per pad

Internet cable connection: \$20.00incl gst unlimited

Conference Phone: \$40.00incl gst + phone calls on top

Further equipment can be arranged if required.

### **ACCOMMODATION**

#### EXECUTIVE STUDIO UNIT x20

King bed, queen sofa bed, full kitchen, full laundry, ensuite with spa bath. DVD/stereo. Optional daily servicing or on checkout only.

Corporate Room Rate Per Night: \$130+gst (\$149.50incl gst) for one person (additional person \$10+gst)

Within the complex we have a spacious spa pool, gym, sauna, sky TV (15 channels) and DVD/stereo, underground security parking and charge back facilities from a selection of restaurants & cafes.

### **PARKING FOR NON-ACCOMODATION GUESTS**

Council Car parking building located on the corner of Spring and Durham Streets 250m along from Kingsview.

Open from 7am – 6.30pm.

Rates range from 0 – 8hours at \$1.00 - \$13.00.

Saturday max \$5.00 and special early bird prices.

Please contact me if you require any further information or have any queries. I look forward to your reply.

Kind Regards,

Amanda Ottesen

Conference Co-ordinator

[amanda@kingsviewresort.co.nz](mailto:amanda@kingsviewresort.co.nz)

**Catering Options (\$4.00incl gst per item)**

**Cold Items**

- Club Sandwiches
- Sushi
- Cucumber & salmon bites
- Rare beef canapes with wholegrain mustard mayo
- Egg & pastrami tartlets
- Pinwheel sandwich
- Smoked salmon blinis
- Savoury spinach/ham & sweet chilli pinwheel
- Asparagus roll
- Chicken & apricot twist
- Smoked salmon pinwheel
- Thai beef salad tartlet
- Potato & ham rosti with crème fraiche
- Mini savoury muffins
- Mini sweet muffin
- Devonshire scone
- Caesar salad wrap

**Hot Items**

- Savoury Mince Tartlet
- Spinach & Feta Quiche
- Golden crumbed fish dippers
- Baby spring rolls
- Curried vegetable samosa
- Golden crumbed chicken tenders
- Ham & tomato quiche
- Crispy pork wontons
- Bacon & corn fritters
- Chicken/mushroom filo triangle
- Sausage roll with tomato sauce
- Seafood bread basket
- Curried pumpkin filo
- Char grilled veg & pesto tartlet
- Prawn tails wrapped in filo
- Asparagus & tomato vol au vant
- Stuffed mushroom
- Thai chicken balls
- Gin soaked apricots wrapped in bacon
- Cheese & bacon puffs
- Char grilled vege & parmesan bread baskets

**Bar Facilities Available**

Note: Please supply us with the brand and rough amount required for your conference

Good Quality wine on average price will be \$23.00incl gst per bottle opened.

Good Quality beer on average price will be \$4.00incl gst per bottle opened.

Orange Juice will be \$10.00incl gst per 2L bottle opened.

Bar tender if required will be \$30.00incl gst per hour per bar tender.

\*A cheese board or fruit platter can be arranged for \$5.00incl gst per person\*